



# Louisiana Medicaid Management Information System (LMMIS)

## Claims Status Inquiry (5010 Version) Application User Manual

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Prepared By  
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**PROJECT INFORMATION**

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## 1.0 OVERVIEW

The Electronic Claims Status Inquiry (eCSI) Web Application provides a secure web-based tool for providers to inquire on the status of a claim within the adjudication process. This application is accessible to all providers who have a computer with Internet access using a recent version of either Netscape Navigator or Internet Explorer browser software. Providers must establish a valid online account with Louisiana Medicaid, complete with a valid login ID and password, in order to access the web-based application.

The eCSI application enables providers to inquire on the status of claims (i.e. paid, denied, voided, etc.) using the HIPAA compliant Transaction Set 276/277. It is a real-time application that processes in accordance with the Health Care Claim Status Request and Response 276/277 Implementation Guide, ANSI X12N 276/277 (005010212).

The database for the application maintains two years of claim information based on the claim's date of receipt. On a daily basis, claim activity including new claims, adjustments, voids, and pended claims is extracted and passed to the UNIX ORACLE™ Database and is processed as new activity.

Claim status inquiry and response processes are supported for all LMMIS claim types. Providers can inquire on the status of a claim by executing a search via a generic general method or by specific ICN.

The screenshot shows the Louisiana Medicaid Claims Status Inquiry (version 5010) web application interface. At the top, there is a dark blue header with the text "LOUISIANA MEDICAID" in white. Below the header, a blue bar contains the breadcrumb "You are here : LAMedicaid.com > My Applications". The main content area has a white background with a blue border. On the right side of the main content area, there is a blue button with a printer icon and the text "PRINT". The main content area contains a yellow box with four bullet points of important information. Below the yellow box, there are several form fields and a "SUBMIT" button. The form fields include "Search Type" (a dropdown menu set to "General Search" and a "Clear Screen" button), "Provider Name" (a text field containing "LDH MGMT/DXC TECH PBM STAFF"), "Provider ID" (a text field containing "1209996"), "Recipient ID \*" (a text field with a "13 Digit Number" label), "Claim Charge Amount" (a text field with a "#,##" label), "Dates of Service" (two date pickers with "mm/dd/yyyy" labels and a "thru" label between them), and "Your Trace #" (a text field). At the bottom of the form, there is a note: "\*\*\* Note: Required fields are denoted by an asterisk" and a blue "SUBMIT" button.

**LOUISIANA MEDICAID**

You are here : LAMedicaid.com > My Applications

Claims Status Inquiry (version 5010) PRINT

- **IMPORTANT: DO NOT use the "BACK" browser button - please use the navigation menu.**
- For Technical Support, please contact 1-877-598-8753.
- For Eligibility Verification Support, please choose the eMEVS Navigation Menu Option above or call (800) 776-6323 or (225) 216-7387 to access REVS.
- For Other Types of Assistance, please contact DXC Technology Provider Relations at (800) 473-2783 or (225) 924-5040 .
- To view the Medicaid HIPAA Error Code Crosswalk table, [click here](#)

Search Type: General Search

Provider Name: LDH MGMT/DXC TECH PBM STAFF

Provider ID: 1209996

Recipient ID \*  13 Digit Number

Claim Charge Amount  #,##

Dates of Service:  mm/dd/yyyy thru  mm/dd/yyyy

Your Trace #

\*\*\* Note: Required fields are denoted by an asterisk

## 2.0 ACCESSING THE APPLICATION

This section provides information on how to access the **Claims Status Inquiry (5010 Version) Application** via Provider Login. It includes instructions on how to establish an online account with Louisiana Medicaid and complete the Login ID and password process.

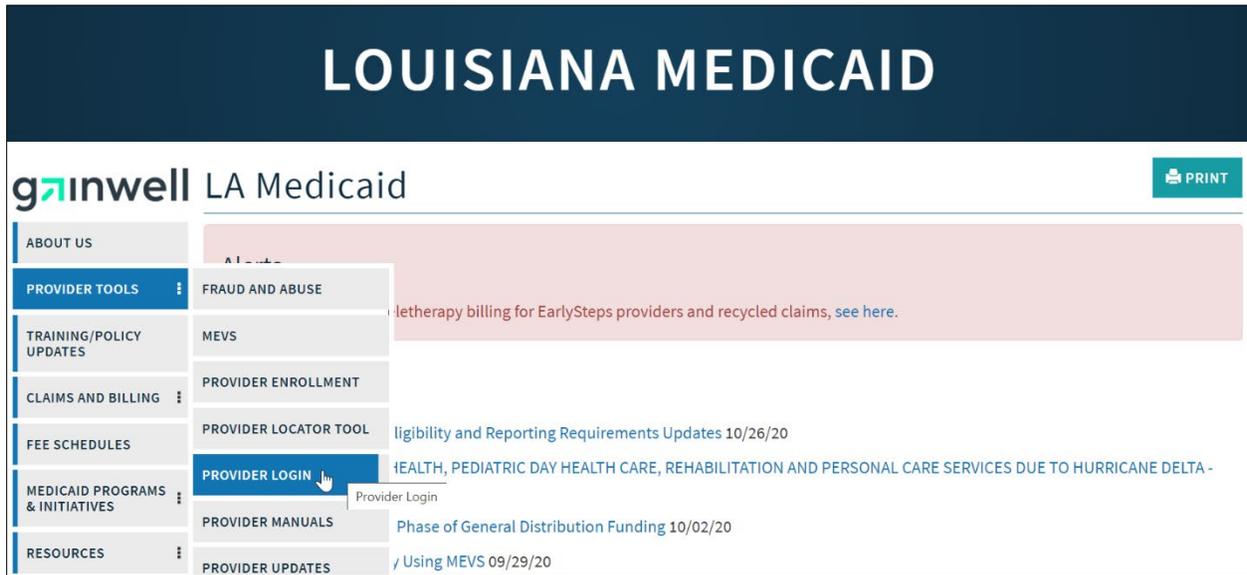
The Louisiana Department of Health (LDH) determines who is an authorized user defining all user access capabilities. Directions for establishing a valid online provider account are available on the Louisiana Medicaid website at [www.lamedicaid.com](http://www.lamedicaid.com) under the **Website Enrollment** link located under **Provider Tools** on the left side of the main menu.



Providers who are experiencing difficulty in establishing an account or with the application may contact the Gainwell Technologies **Technical Support Desk at 1-877-598-8753**, Monday – Friday 8:00 a.m. – 5:00 p.m. CT or request support by e-mailing [lamedicaid@gainwelltechnologies.com](mailto:lamedicaid@gainwelltechnologies.com).

In order to access the **Claims Status Inquiry (5010 Version) application**, or any other secure application, users must navigate through the Provider Login section of the Louisiana Medicaid web site.

Open a web browser and enter the URL for Louisiana Medicaid at [www.lamedicaid.com](http://www.lamedicaid.com). Click the **Provider Login** link under **Provider Tools** on the left side of the main menu to continue.



At the Provider Login screen, users may read through the Notice to Users. In order to continue, users must enter their 10-digit National Provider Identifier (NPI) or 7-Digit Medicaid Provider ID in the field provided and enter the characters from the CAPTCHA image before clicking the **Next** button.

# LOUISIANA MEDICAID

You are here : Louisiana Medicaid > Provider Login



## Provider Login

[PRINT](#)

[Help](#)

**Please enter your 10-digit National Provider Identifier (NPI) or 7-Digit Medicaid Provider ID**

*Note: Non-FFS Behavioral Health Providers should use their NPI to login.*

**For security purposes, please enter the characters from the CAPTCHA image**



**NOTICE TO USERS**

This is Louisiana's Medicaid information and is the property of Gainwell Technologies and Louisiana Department of Health. It is for authorized use only. **Users (authorized or unauthorized) have no explicit or implicit expectation of privacy.**

Any or all uses of this website and all files on this system may be intercepted, monitored, recorded, copied, audited, inspected, and disclosed to authorized site, Louisiana Department of Health, and law enforcement personnel, as well as authorized officials of other agencies, both domestic and foreign. **By using this system, the user consents to such interception, monitoring, recording, copying, auditing, inspection, and disclosure at the discretion of authorized site or Louisiana Department of Health.**

Unauthorized or improper use of this website may result in administrative disciplinary action and civil and criminal penalties. **By continuing to access this website you indicate your awareness of and consent to these terms and conditions of use. LOG OFF IMMEDIATELY if you do not agree to the conditions stated in this warning.**

[NEXT](#)

At the User Login screen, users must input their Login ID and Password before clicking the **Next** button to continue.

**Note:** Login ID and Password are case sensitive.

**LOUISIANA MEDICAID**

You are here : LAMedicaid.com

## User Login

Please enter your Restricted Applications' Login ID and Password.  
Remember the Login ID and Password are case sensitive.

**Login ID**

**Password**

**Need help?**

- [Forgot Your Login ID?](#)
- [Forgot Your Password?](#)
- [Forgot login ID and Password?](#)

**PREVIOUS** **NEXT** ←

Users will be directed to the Provider Applications page where they can access their authorized applications

You are here : LAMedicaid.com

## Provider Applications

The application(s) listed below are for authorized use only. Click on an application link to access the application.

**Provider Applications**

- LAMEDICAID.COM Fact Sheet

**Claim Check**

- Clear Claim Connection

**Restricted Provider Applications**

- Batch Eligibility Verification System
- Batch Eligibility Verification System Pilot
- Claim Status Inquiry (5010 Version)
- EFT Authorization
- Electronic Clinical Data Inquiry - ICD10
- Electronic Clinical Data Inquiry - ICD9
- Electronic Prior Authorization
- Electronic Remit 835
- Friends and Family
- Healthy Louisiana (Previously Bayou Health) Applications
- Medicaid Eligibility Verification System
- National Provider Identifier
- NPI Legacy Search
- Online 1099
- OSS Checks
- PA Requests for Case Managers
- PACE 820 Report System
- Prescriber Practices and Diabetes Management Admin
- Provider Locator Information
- SMO Applications
- Submitter Claims Denied All 9
- Submitter Contact Information
- Submitter Linked Providers
- Weekly Remittance Advices

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Click the **Claims Status Inquiry (5010 Version)** link to continue.

## Provider Applications PRINT

The application(s) listed below are for authorized use only. Click on an application link to access the application.

**Provider Applications**

- [LAMEDICAID.COM Fact Sheet](#)

**Claim Check**

- [Clear Claim Connection](#)

**Restricted Provider Applications**

- [Batch Eligibility Verification System](#)
- [Batch Eligibility Verification System Pilot](#)
- [Claim Status Inquiry \(5010 Version\)](#) 
- [EFT Authorization](#)
- [Electronic Clinical Data Inquiry - ICD10](#)
- [Electronic Clinical Data Inquiry - ICD9](#)
- [Electronic Prior Authorization](#)
- [Electronic Remit 835](#)
- [Friends and Family](#)
- [Healthy Louisiana \(Previously Bayou Health\) Applications](#)
- [Medicaid Eligibility Verification System](#)
- [National Provider Identifier](#)
- [NPI Legacy Search](#)
- [Online 1099](#)

**Note:** The list of applications shown here is comprehensive; therefore you may not see as many options on the Provider Applications page.

## 3.0 USING THE APPLICATION

### **New Functionality**

Please note that with the new redesign, backwards navigation throughout any application can be done by clicking on the breadcrumb trail located on the blue ribbon at the top of any screen.

Users also have access to a **Print** screen button located on the top right hand corner of every screen.



This section of the User Manual presents information on navigating through the application, general search inquiry, ICN search inquiry, and the response transaction. Providers are able to inquire on the status of a claim by performing a general search or an ICN specific search. These two different search methods are provided in a pull down menu in the Search Type field.

**eCSI Search Type Methods**

# LOUISIANA MEDICAID

You are here : LAMedicaid.com > My Applications

## Claims Status Inquiry (version 5010) PRINT

- **IMPORTANT: DO NOT** use the "BACK" browser button - please use the navigation menu.
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- For Eligibility Verification Support, please choose the eMEVS Navigation Menu Option above or call **(800) 776-6323** or **(225) 216-7387** to access REVS.
- For Other Types of Assistance, please contact DXC Technology Provider Relations at **(800) 473-2783** or **(225) 924-5040**.
- To view the Medicaid HIPAA Error Code Crosswalk table, [click here](#)

**Search Type**  [Clear Screen](#)

**Provider Name**

**Provider ID**

**Recipient ID \***  13 Digit Number

**Claim Charge Amount**  #,##

**Dates of Service**  thru

**Your Trace #**

\*\*\* Note: Required fields are denoted by an asterisk SUBMIT

A provider is able to utilize the billing provider number or the servicing provider number; whichever the provider used to log into the application. If a billing provider number is used, eCSI returns all claims for that billing provider regardless of the servicing provider. If a servicing provider number is used, eCSI will return only claims where that provider is the servicing provider.

## 3.1 Navigating Through the Application

### 3.1.1 Screen Buttons

The selection processing functions that appear on the eCSI web user screen pages assist the user in navigating through the application. There are eight navigational links that appear along the side of the web screen. These links are disabled if the function is not available from a particular screen. In addition, the **Clear Screen** link appears in the middle of the screen. If the user's mouse hovers, i.e., remains stationary for a period of time over one of these links, a message appears to identify the purpose of the link.

- ❖ Select the **Search** link to perform a Claims Status Inquiry search by ICN or General Method
- ❖ Select the **Print Friendly** link to view a print friendly version of the response screen
- ❖ Select the **eMEVS** link to access the electronic Medicaid Eligibility Verification System
- ❖ Select the **Help** link to obtain field specific help information.
- ❖ Select the **My Profile** link to view your profile and make changes to your user account.
- ❖ Select the **My Applications** link to discontinue current processing at any page and return to the Provider Applications Area Main Menu.
- ❖ Select **Logout** to exit the application and return to the Healthy Louisiana Homepage.
- ❖ Select **Help** to open up the Claims Status Inquiry User Manual.
- ❖ Select the **LAMedicaid.com** application to exit the application and go to the LAMedicaid.com website.

Select the **Submit** button to process the data entered on a screen.

### 3.1.2 Submission Error Messages

The eCSI application provides logical, user-friendly error messages during the submitting process to inform the user that an error has occurred and corrective action is needed. When an error is detected, a user is informed via a message box that an error has occurred. The error message identifies the corrective action needed to fix the error. If a required field is blank when the user selects the **Submit** button, an error message dialog box is displayed indicating that the required field(s) is blank. Most text fields require a certain number of characters to be entered. If fewer than the required number of characters is entered, a message will inform the user that a minimum number of characters must be entered. This sequence continues until the user has entered the appropriate information in all required fields. If data entered in a specific field is in an incorrect format; i.e., alphabetic instead of numeric data in a numeric field, then a message is returned identifying the error. All data must be entered in the correct format before processing continues. The following is an example of an error message.



### 3.2 General Search Screen

The eCSI General Search methodology is discussed in this subsection. This search methodology can return multiple claims that meet the parameters supplied by the provider when the inquiry does not uniquely identify a claim within the system. The provider may enter unique identifying elements to obtain an exact match. The system automatically populates the Provider Last Name and Provider ID fields based on the authentication process that occurs when a provider logs into the application. The provider is required to enter the Recipient ID number only; however, there are other search elements available for inquiry purposes. Required fields are denoted in red on the web screen. When a General Search inquiry is initiated, the eCSI application always checks the database against the following match criteria:

- Provider (Billing or Servicing)
- Recipient ID

eCSI returns all claims where there is a match on provider and recipient ID. If the provider has entered incorrect information in a field, the correct data echoes back.

#### 3.2.1 Screen Samples

The following is an example of a General Search Home Screen:

## Claims Status Inquiry (version 5010)

PRINT

- **IMPORTANT: DO NOT use the "BACK" browser button - please use the navigation menu.**
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- For Other Types of Assistance, please contact DXC Technology Provider Relations at (800) 473-2783 or (225) 924-5040 .
- To view the Medicaid HIPAA Error Code Crosswalk table, click [here](#)

**Search Type**  [Clear Screen](#)

**Provider Name**

**Provider ID**

**Recipient ID \***  13 Digit Number

**Claim Charge Amount**  #.##

**Dates of Service**  thru

**Your Trace #**

\*\*\* Note: Required fields are denoted by an asterisk SUBMIT

### 3.2.2 Data Fields

Required fields are denoted in red on the web screen. All required data fields must contain valid entries before processing continues. The following table designates which fields are required.

Field Name	Required	Data Validation
Search Type	Yes	Use the dropdown box to select General Search or ICN Search.
Provider Name	Yes	Maximum length – 13 characters (alphanumeric). This field is automatically populated based on the provider log in authentication information.
Provider ID (or NPI)	Yes	7 or 10 digits (numeric). This field is automatically populated based on the provider log in authentication information.
Recipient ID	Yes	13 digits (numeric).
Claim Charge Amount	No	Numeric with 2 decimal places.
Dates of Service	No	Type in dates of service or click on popup calendar and select calendar options. If only a beginning date of service is entered, the ending date of service will auto populate with the same date of service.
Your Trace #	No	The provider's unique code to link a transaction to a recipient.

The eCSI application validates selected fields to ensure that data is entered in an acceptable format and range criterion. Many data fields require information to be entered in a specific format. If the data

entered is not in the proper format, a message and an example of the required format are displayed. Processing continues after all data on the page is entered in the correct format.

Character fields accept alphabetic, numeric, and special character data. Character fields are NOT case sensitive for alphabetic characters. Numeric fields accept only numeric values. Monetary amounts must be a number with 2 decimal places. No dollar signs and positive/negative signs are accepted.

### 3.3 ICN Search Screen

The eCSI ICN Search methodology is discussed in this subsection. This search methodology can uniquely identify a claim within the system by matching the ICN. eCSI automatically populates the Provider Last Name, and Provider ID fields based on the authentication process that occurs when a provider logs into the application. The provider is required to enter the ICN only. Required fields are denoted in red on the web screen. When an ICN search inquiry is initiated, the eCSI application checks the database against the following match criteria:

- Provider (Billing or Servicing)
- ICN

The eCSI application returns all claims where there is a match on provider and ICN. If the provider has entered incorrect information in a field, eCSI will echo back the correct data.

## Claims Status Inquiry (version 5010)

PRINT

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- For Eligibility Verification Support, please choose the [eMEVS Navigation Menu Option](#) above or call **(800) 776-6323** or **(225) 216-7387** to access REVS.
- For Other Types of Assistance, please contact DXC Technology Provider Relations at **(800) 473-2783** or **(225) 924-5040**.
- To view the [Medicaid HIPAA Error Code Crosswalk table](#), [click here](#)

Search Type ICN Search [Clear Screen](#)

Provider Name LDH MGMT/DXC TECH PBM STAFF

Provider ID 1209996

ICN \*  13 Digit Number

Your Trace #

\*\*\* Note: Required fields are denoted by an asterisk SUBMIT

### 3.3.1 Data Fields

Required fields are denoted in red on the web screen. All required data fields must contain valid entries before processing continues. The following table designates which fields are required.

Field Name	Required	Data Validation
Search Type	Yes	Use the dropdown box to select General Search or ICN Search.
Provider Last Name	Yes	Maximum length – 13 characters (alphanumeric). This field is automatically populated based on the provider log in authentication information.
Provider ID (or NPI)	Yes	7 or 10 digits (numeric). This field is automatically populated based on the provider log in authentication information.
ICN	Yes	13 digits (numeric).
Your Trace #	No	The provider's unique code to link a transaction to a recipient.
Search Type	Yes	Use the dropdown box to select General Search or ICN Search.

### 3.4 Response Screen

When all required fields of the inquiry page have been entered and the **Submit** button is selected, the message is sent to the eCSI system. The application returns a response providing information about a claim once a match has been established using the search criteria. All original search data that has been entered on the inquiry page will be displayed on the response screen. Related data is grouped together by subject matter.

An ICN Search uniquely identifies a claim, thus the response is an exact match. For inquiries by ICN, it is possible to return status information about the claim history starting with the ICN that is input. Adjustments will appear if the original claim was paid. For example, if the original claim were adjusted twice, and the original ICN is input, there would be (chronologically) three ICNs associated with the claim; the original and two adjustments. The response will contain information regarding the ICN on the inquiry, plus all subsequent adjustments.

If the provider does not supply unique identifying elements and initiates a General Search, the response includes multiple claims that meet the parameters supplied by the provider.

#### 3.4.1 Screen Samples

<b>Search Criteria</b>	
Search Type	SEARCH
Recipient ID	123456789
Date of Service	01/01/2017
<b>Provider Information</b>	
Name	ABC COMPANY
Medicaid Provider ID	123456789
Telephone	123-456-7890
<b>Subscriber Information</b>	
Name	JOHN DOE
Member ID Number	123456789
<b>Claims Information</b>	
Claim Status	PAID
Claims Status Clarification	CLAIM PAID BY PROVIDER
Original Charge Amount	100.00
Claim Payment Amount	100.00
Remittance or Check Number	123456789
Status Effective Date	01/01/2017
Check or EFT Date	01/01/2017
Procedure Code	12345
Procedure Code Modifier(s)	
ICN	123456789
Bill Type	1
Transaction run on 04/05/2017 at 01:17:30 CT by LAMedicaid - Louisiana Medicaid	

The following is an example of an ICN Search Response Screen where the original claim and an adjustment are displayed.

<b>Search Criteria</b>	
Search Type	ICN Search
ICII	[REDACTED]
<b>Provider Information</b>	
Uame IPI	[REDACTED]
Telephone	
<b>Subscriber Information</b>	
Uame	
Member ID Number	(225) 644.5307
<b>Claims Information</b>	
Claim Status	[REDACTED]
Claims Status Clarification	[REDACTED]
OriginalCharge Amount	[REDACTED]
Claim Payment Amount	[REDACTED]
Remittance or Check Number	[REDACTED]
Status Effective Date	[REDACTED]
Check or EFT Date	[REDACTED]
Date of service	[REDACTED]
Procedure Code	[REDACTED]
Procedure Code Modifier(s)	[REDACTED]
ICII	[REDACTED]
Bill Type	
<b>Claims Information</b>	
Claim Status	[REDACTED]
Claims Status Clarification	[REDACTED]
OriginalCharge Amount	[REDACTED]
Claim Payment Amount	[REDACTED]
Remittance or Check Number	[REDACTED]
Status Effective Date	[REDACTED]
Check or EFT Date	[REDACTED]
Date of service	[REDACTED]
Procedure Code	[REDACTED]
Procedure Code Modifier(s)	[REDACTED]
ICII	[REDACTED]
Bill Type	[REDACTED]
Transaction run on 10/13/2011 at 01:58:55 CT by LAMedicaid -Louisiana Medicaid	

### 3.4.2 Data Fields

The Electronic Claim Status Inquiry application returns a response providing the following information about a claim.

Field Name	Data Validation
<b>Search Criteria</b>	
Search Type	Denotes whether search mechanism was General or ICN.
ICN	If ICN search methodology was entered denotes the ICN number.
<b>Provider Information</b>	
Name	Provides the name of the servicing provider.
Provider ID (or NPI)	Denotes the ID number for the servicing provider. If the user logs in using NPI instead of Louisiana Medicaid Provider ID, then NPI is displayed.
Telephone	Provides the area code and telephone number for the servicing provider.
<b>Subscriber Information</b>	
Name	Provides the name of the subscriber.
Member ID Number	Denotes the ID number for the subscriber.
<b>Claim Information</b>	
Claim Status	Denotes whether a claim has been paid, denied, or pended. Provides any corrective action that is needed.
Claims Status Clarification	Explains in further detail the status of the claim.
Original Charge Amount	Provides the original charge amount submitted by the provider.
Claim Payment Amount	Provides the amount paid by the payer.
Remittance or Check Number	The Remittance or Check number.
Status Effective Date	Provides the date of the information being returned.
Check or EFT Date	The date the check or EFT was sent.
Date of Service	Provides the date of service of the claim.
Procedure Code	Details the procedure code.
Procedure Code Modifier(s)	Provides the procedure code modifier(s) if applicable.

ICN	13-digit numeric Internal Control Number.
Bill Type	Code designation that is returned if the claim was associated with a UB04 claim.
Timestamp	The date and time that the eCSI response was generated.