



# State of Louisiana

Department of Health and Hospitals  
Bureau of Health Services Financing

## **NOTICE TO PROVIDERS OF HOSPICE SERVICES** **Policy Clarification**

- Revocations must be submitted to the Hospice Program within 3 working days of the revocation. Any revocation submitted after the 3 day limit will become effective on the date of receipt.
- The effective date of receipt will not be changed once it is entered into the system due to billing time frames of various entities.
- The patient's or the authorized representative's signature is required whenever a patient revokes hospice. The patient must sign the form at the time of the revocation only and not at the time of the hospice election. Revocations cannot be back dated.
- The revised Hospice Notice of Election form can be accessed at [www.lamedicaid.com](http://www.lamedicaid.com). Providers are no longer allowed to alter /revise this form.
- A legal representative who signs a Notice of Election form must indicate the relationship to the patient with a daytime telephone number. All legal representatives must sign and date the form. Hospice providers cannot date or predate the forms.