



State of Louisiana
Louisiana Department of Health
Bureau of Health Services Financing

MEMORANDUM

DATE: April 23, 2025
TO: Medicaid Providers
FROM: Louisiana Medicaid
SUBJECT: Providers are Required to Revalidate Enrollment Information

All Medicaid-enrolled providers, including ordering or referring providers, must revalidate their enrollment information at least every five years, regardless of provider type. However, Durable Medical Equipment, Prosthetics, Orthotics, and Supplies (DMEPOS) providers must revalidate their information every three years to maintain their participation in Louisiana Medicaid.

When revalidating a provider's enrollment, Medicaid conducts a full screening appropriate to the provider's risk level. The risk-based screening requirements for a newly enrolling or reenrolling provider also apply to revalidation. Revalidation includes disclosure requirements and, depending on the provider's risk level, includes site visits and Fingerprint-based Criminal Background Checks.

Providers will receive an email from the Louisiana Medicaid Provider Enrollment web portal and a letter via USPS informing them that it is time to revalidate their enrollment records. Providers can also find their revalidation due date or track their status by accessing the Provider Lookup Tool at <https://www.lamedicaid.com/portalenrollmentstatus/search>.

If you are within the revalidation period and have not received an email alert or letter, please get in touch with Gainwell Technologies at louisianaprovenroll@gainwelltechnologies.com or by calling 1 (833) 641-2140.

Providers who fail to revalidate by the due date could result in claim denials and deactivation of Medicaid billing privileges. If a provider's Medicaid billing privileges are deactivated, they must resubmit a complete enrollment application to reactivate billing privileges. Medicaid will not reimburse providers for any services during the period of deactivation.