



# Louisiana Medicaid Management Information System (LMMIS)

## Online 1099 File Download User Manual

Date Created: 04/04/2017  
Date Modified: 06/06/2023

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**PROJECT INFORMATION**

<b>Document Title</b>	Louisiana Medicaid Management Information System (LMMIS) – Online 1099 File Download User Manual		
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	<b>Revision History</b>		
<b>Date</b>	<b>Description of Change</b>	<b>LIFT</b>	<b>By</b>
<b>04/04/2017</b>	Initial draft	N/A	J. Lavigne
<b>09/04/2018</b>	Updated as per LAMedicaid Secure Redesign	10733	J. Lavigne
<b>12/03/2018</b>	Updated as per DXC Rebranding LIFT.	11467	J. Lavigne
<b>07/16/2020</b>	Updated screenshots for LAMedicaid Unsecure Redesign	11689	J. Lavigne
<b>11/12/2020</b>	Updated document as per Gainwell Rebrand.	12081	J. Lavigne
<b>06/06/2023</b>	Updated document to change support email address.	N/A	J. Lavigne

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## 1.0 OVERVIEW

The Online 1099 File Download application has been developed for Louisiana Medicaid Providers to view their 1099 documents via Provider Login account.

LOUISIANA MEDICAID

You are here : Louisiana Medicaid > My Applications > Online 1099

gwinwell

Online 1099 File Download

PRINT

My Account

My Profile

My Applications

Logout

Help

Admin Portal

Welcome to the 1099 Admin Portal. In order to view a provider's 1099, you must enter the provider's check digit id (7 digits) in the field below. Click VIEW to proceed.

Provider Id:

VIEW

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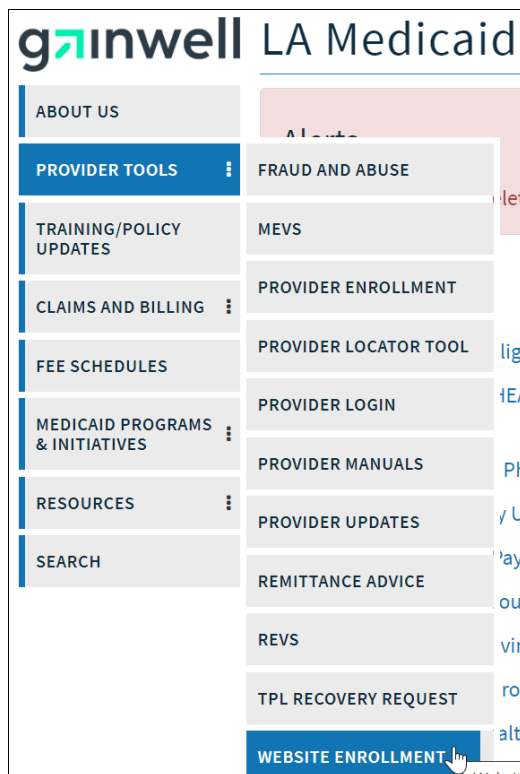
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## 2.0 ACCESSING THE APPLICATION

This section provides information on how to access the **Online 1099 File Download** application via Provider Login. It includes instructions on how to establish an online account with Louisiana Medicaid and complete the Login ID and password process.

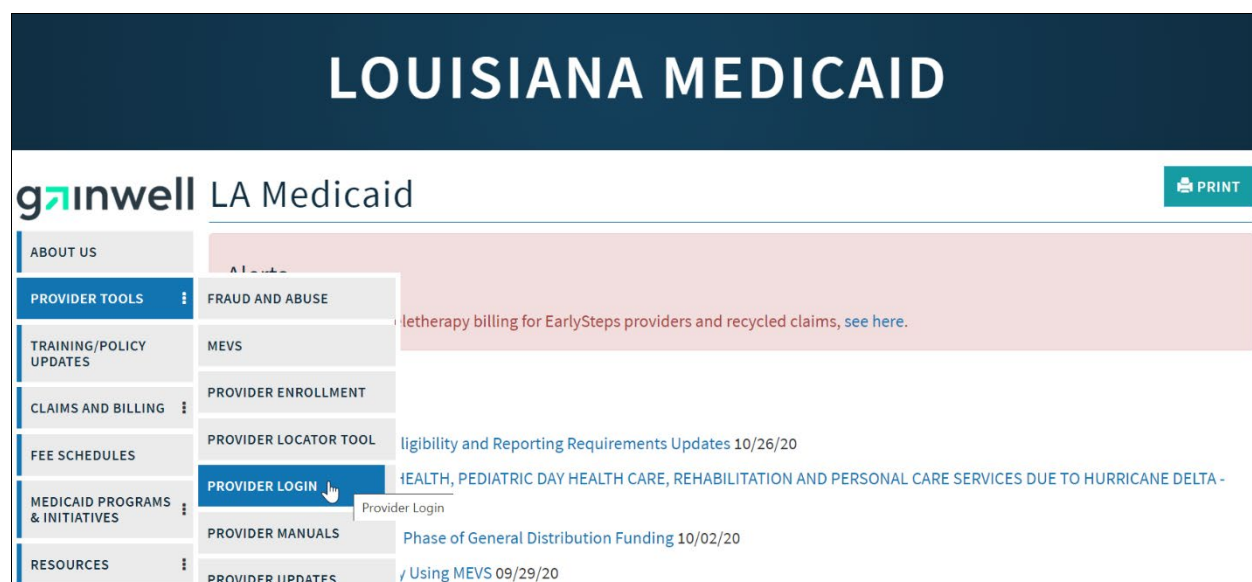
The Louisiana Department of Health (LDH) determines who is an authorized user defining all user access capabilities. Directions for establishing a valid online provider account are available on the Louisiana Medicaid website at [www.lamedicaid.com](http://www.lamedicaid.com) under the **Website Enrollment** link located under **Provider Tools** on the left side of the main menu.



Providers who are experiencing difficulty in establishing an account or with the application may contact the Gainwell Technologies **Technical Support Desk at 1-877-598-8753**, Monday – Friday 8:00 a.m. – 5:00 p.m. CT or request support by e-mailing [lamedicaid@gainwelltechnologies.com](mailto:lamedicaid@gainwelltechnologies.com).

In order to access the **Online 1099 File Download application**, or any other secure application, users must navigate through the Provider Login section of the Louisiana Medicaid web site.

Open a web browser and enter the URL for Louisiana Medicaid at [www.lamedicaid.com](http://www.lamedicaid.com). Click the **Provider Login** link under **Provider Tools** on the left side of the main menu to continue.



At the Provider Login screen, users may read through the Notice to Users. In order to continue, users must enter their 10-digit National Provider Identifier (NPI) or 7-Digit Medicaid Provider ID in the field provided and enter the characters from the CAPTCHA image before clicking the **Next** button.

# LOUISIANA MEDICAID

You are here : Louisiana Medicaid > Provider Login

gainwell

Provider Login

PRINT

[Help](#)

Please enter your 10-digit National Provider Identifier (NPI) or 7-Digit Medicaid Provider ID

*Note: Non-FFS Behavioral Health Providers should use their NPI to login.*

For security purposes, please enter the characters from the CAPTCHA image



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NEXT



At the User Login screen, users must input their Login ID and Password before clicking the **Next** button to continue.

**Note:** Login ID and Password are case sensitive.

**LOUISIANA MEDICAID**

You are here : LAMedicaid.com

## User Login


Please enter your Restricted Applications' Login ID and Password.  
Remember the Login ID and Password are case sensitive.

**Login ID**

**Password**

**Need help?**

- [Forgot Your Login ID?](#)
- [Forgot Your Password?](#)
- [Forgot login ID and Password?](#)

**PREVIOUS** **NEXT** 

Users will be directed to the Provider Applications page where they can access their authorized applications.

You are here : LAMedicaid.com

## Provider Applications

PRINT

The application(s) listed below are for authorized use only. Click on an application link to access the application.

Provider Applications

LAMEDICAID.COM Fact Sheet

Claim Check

Clear Claim Connection

Restricted Provider Applications

Batch Eligibility Verification System

Batch Eligibility Verification System Pilot

Claim Status Inquiry (5010 Version)

EFT Authorization

Electronic Clinical Data Inquiry - ICD10

Electronic Clinical Data Inquiry - ICD9

Electronic Prior Authorization

Electronic Remit 835

Friends and Family

Healthy Louisiana (Previously Bayou Health) Applications

Medicaid Eligibility Verification System

National Provider Identifier

NPI Legacy Search

Online 1099

OSS Checks

PA Requests for Case Managers

PACE 820 Report System

Prescriber Practices and Diabetes Management Admin

Provider Locator Information

SMO Applications

Submitter Claims Denied All 9

Submitter Contact Information

Submitter Linked Providers

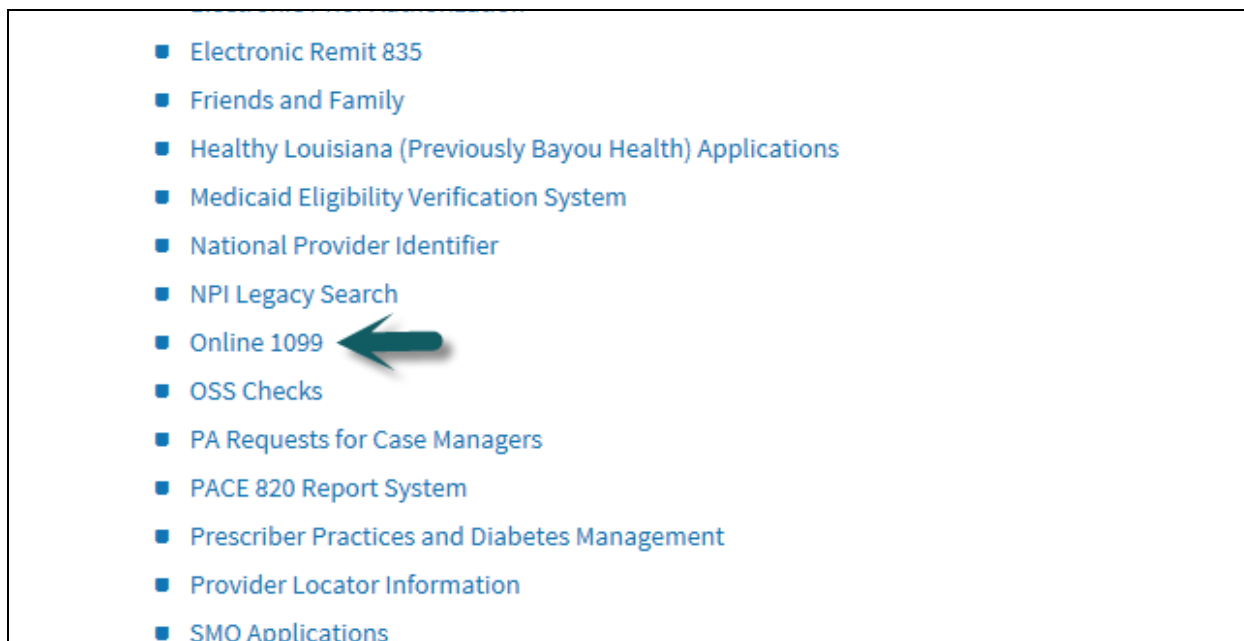
Weekly Remittance Advices

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Once logged in, the Provider Applications Area screen is displayed. Click the **Online 1099** link to continue.



**Note:** The list of applications shown here is comprehensive; therefore you may not see as many options on the Provider Applications page.

### **New Functionality**

Please note that with the new redesign, backwards navigation throughout any application can be done by clicking on the breadcrumb trail located on the blue ribbon at the top of any screen.

Users also have access to a **Print** screen button located on the top right hand corner of every screen.



### 3.0 USING THE APPLICATION

The Online 1099 File Download application has been developed for Louisiana Medicaid Providers to view their 1099 documents via Provider Login account.

If there are no 1099s associated with the current Provider ID, the application will display **No Reports Found!**

If 1099s are available, the application responds by listing them in chronological order. **Note:** Only 1099s since 2011 are accessible. Years prior to 2011 are not available.

1099 Years	1099s
2017	Download
2016	Download

Users may sort 1099s via the **1099 Years** header. The **First**, **Previous**, **Next**, and **Last** links enable users to navigate through multiple pages of 1099s if applicable. Users may also navigate to a specific page via drop down field.

In order to view/download a 1099, click the **Download** link next to the specific year.

Click the **Open** or **Save** button to continue. Users may view, print, or save the file.

Total Records: 2  
Page 1 of 1  
« First « Previous Next » Last »

1099 Years ▼	1099s
2017	<a href="#">Download</a>
2016	<a href="#">Download</a>

Do you want to open or save **1099\_2017.pdf** from **lmmis.com**? Open Save Cancel X

The system will display the 1099 as a .pdf file.

**9595** ☐ VOID ☐ CORRECTED

PAYER'S name, street address, city or town, state or province, country, ZIP or foreign postal code, and telephone no.  <b>STATE OF LOUISIANA</b> <b>DEPT. OF HEALTH AND HOSPITALS</b> <b>P O BOX 91117</b> <b>BATON ROUGE, LA 70821</b>  <b>225/216-6370</b>	1 Rents \$	OMB No. 1545-0115  <b>2017</b> Form <b>1099-MISC</b>	<b>Miscellaneous Income</b>
	2 Royalties \$		
		3 Other Income \$	4 Federal income tax withheld \$
PAYER'S federal identification number RECIPIENT'S identification number	5 Fishing boat proceeds	6 Medical and health care payments	