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**CHAPTER 38: RESIDENTIAL OPTIONS WAIVER**

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### **SELF-DIRECTION OPTION**

Self-direction is a service delivery option which allows the beneficiary (or their authorized representative) to become the employer of the direct service workers they choose to hire to provide their supports. As the employer, the beneficiary or the beneficiary's authorized representative is responsible for recruiting, training, supervising, and managing the direct service workers.

A required component of this option is the use of a contracted fiscal/employer agent, who will perform the beneficiary's employer-related payroll functions. Beneficiaries must utilize support coordination services for the development of the plan of care (POC), budget planning, ongoing evaluation of supports and services, and for organizing the unique resources the beneficiary's needs.

In the Residential Options Waiver (ROW), a beneficiary may choose to self-direct all or part of his/her community living supports. Beneficiaries can choose to receive other services for which the beneficiary is eligible from a provider agency.

Beneficiaries in this option must:

1. Be a ROW beneficiary;
2. Be able to participate in this option without a lapse or decline in quality of care or an increased risk to his/her health and welfare;
3. Complete the mandatory training including rights and responsibilities of managing his/her own services and supports offered by the support coordinator;
4. Understand the right, risks, and responsibilities of managing his/her own care, effectively managing his or her POC using an individual budget; or if unable to make decisions independently, have a willing decision maker (authorized representative who is listed on the beneficiaries' POC) who understands the rights, risks, and responsibilities of managing the care and supports of the beneficiary within his/her individualized budget;
5. Authorized representatives, legally responsible individuals, and legal guardians may be the employer of the self-directed option but may not also be the employee;
6. Legally responsible individuals (such as a parent or spouse) and legal guardians may provide Self Directed Community Living Supports services for a beneficiary provided that the care is extraordinary in comparison to that of a beneficiary of the same age without a disability and the care is in the best interest of the beneficiary;

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7. Family members who are employed in the self-directed option must meet the same standards as direct support staff that are not related to the beneficiary.
8. Family members who live in the home with the beneficiary cannot exceed a total of 40 hours per week when employed in the self-directed option.

**Follow all rules and requirements pertaining to Self-Direction as outlined in the OCDD Self-Direction Handbook.**